

## **Agenda of Special Call Board Meeting**

### **THE BOARD OF TRUSTEES WEBB CONSOLIDATED ISD**

---

A Special Call Board Meeting of the Board of Trustees of Webb Consolidated Independent School District will be held Thursday, November 17, 2016, at 5:30 p.m. in the Board Room in Bruni, Texas which is located at 619 Avenue F.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to order by President and let the record show that a quorum of Board Members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. Prayer
3. Pledge of Allegiance

#### **Mission Statement**

The mission of Webb CISD family, a progressive district of rural communities joined together, to empower lifelong learners who...

- Experience success
- Have a vision of their future
- Become responsible, caring, productive citizens in a multicultural society

By:

- Providing innovative, diverse opportunities
- Providing a positive, nurturing environment
- Utilizing a highly motivated educational team that shares responsibility for student success
- Preparing for the 21st century technological challenges.

4. Open Forum: Individuals and Committees
5. Order Canvassing the November 8, 2016 Trustees Election Results.
6. Statement of Elected Officers.
7. Administer Oaths of Office and Present Certificated of Election.
8. Election of Officers.
9. Consideration and approval of an order canvassing election results.
10. Adjournment

*If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Sections 551.001, 551.071, 555.074, et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet, in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:*

*Texas Government Code Section:*

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property
- 551.073 Discussing negotiated contracts for prospective gifts or donations
- 551.074 Discussing personnel or to hear complaints against personnel
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 551.082 Considering discipline of a public school child, or complaint or charge against school student
- 551.082 Discussing matter that reveals personally identifiable information about public school student
- 551.083 Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Monday, November 14, 2016, at the Webb Consolidated Independent School District Administration Building, the Bruni Post Office, and the Oilton Post Office, the Water District Office Mirando City, EJ Salinas Community Center and Webb CISD website at [webbcisd.org](http://webbcisd.org).

\* Visitors may address the Board of Trustees at this point on the agenda.

No action can be taken on items placed before the Board at this time.

Webb Consolidated Independent School District

Beto D. Gonzalez, Superintendent of Schools

\*\*\*The Board has the right to change any Agenda Item from closed to open session or from open to closed session pursuant to Section 551 of the Government Code.

### DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Sara Garza at (361) 747-5415 ext. 1000, at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the Webb CISD Board Room, 619 Ave. F, Bruni, Texas.

## **Agenda of Regular Call Board Meeting**

### **THE BOARD OF TRUSTEES WEBB CONSOLIDATED ISD**

---

A Regular Call Board Meeting of the Board of Trustees of Webb Consolidated Independent School District will be held November 17, 2016, at 6:00 p.m. in the Board Room in Bruni, Texas which is located at 619 Avenue F.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Call to order by President and let the record show that a quorum of Board Members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.
2. Prayer
3. Pledge of Allegiance

#### **Mission Statement**

The mission of Webb CISD family, a progressive district of rural communities joined together, to empower lifelong learners who...

- Experience success
- Have a vision of their future
- Become responsible, caring, productive citizens in a multicultural society

By:

- Providing innovative, diverse opportunities
- Providing a positive, nurturing environment
- Utilizing a highly motivated educational team that shares responsibility for student success
- Preparing for the 21st century technological challenges.

4. \*Open Forum: Individuals and Committees
  - A. Comments to the Board

5. Board President

Board Members who wish to speak will report about current events, announce achievements or special recognitions, and share other information that may be of interest to Board of Trustees or citizens. No action is necessary.

- Board Member Training Opportunities:

The Superintendent will report about current events, announce achievements or special recognitions, and share other information that may be of interest to Board of Trustees or citizens. No action is necessary.

- Principals Report: Enrollment and Attendance Report
- Directors Report
  - Special Education
  - Athletics
  - Maintenance/Transportation
  - Bond Project Summary
- Technology
- Career Education
- Tax Report
- Investment Report

6. Consent Agenda

- A. Approval of Accounts Payable/Bills
- B. Approval of Minutes for October 11, 2016.
- C. Approve payment to Davila -Zertuche, JV, LLC payment # 13 for \$19,879.70 for Ag/Wind Energy Center.
- D. Approve payment to Davila -Zertuche, JV, LLC payment # 2 for \$89,047.32 for MS Conference room and teacherage improvement.
- E. Approve the amended substitute list for 2016-2017.
- F. Approve retirement/resignation of employee.

**Curriculum & Instruction**

7. Discussion and possible action to approve an accommodate graduation plan for three high school students. Possible Closed Session Pursuant to Texas Government Code, Section 551.074.

**Governance**

**Finance**

8. Discussion and possible action to approve a resolution to join a coalition of Texas school district that will petition the Texas Legislature to Fund a Texas Education code provision that allows the Texas Education Commissioner to adjust the taxable value of property in a school district that experience a rapid decline in taxable property value.
9. Discussion and possible action to approve the change order #3 for Teacherage improvement in the amount of \$15,180.
10. Discussion and possible action to accept the bid from \_\_\_\_\_ for Bruni and Oilton cafeteria project in the amount of \$ \_\_\_\_\_

**Personnel Matters**

**Closing Business**

11. Agenda Items: Members of the Board may submit requests or information to be considered at the next Regular Board Meeting
12. Adjourn

Next scheduled Regular Board Meeting of the Board of Trustees is on December 13, 2016, at the Webb CISD Board Room at 6:30.

*If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Sections 551.001, 551.071, 555.074, et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet, in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:*

*Texas Government Code Section:*

- 551.071 Private consultation with the board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property
- 551.073 Discussing negotiated contracts for prospective gifts or donations
- 551.074 Discussing personnel or to hear complaints against personnel
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices
- 551.082 Considering discipline of a public school child, or complaint or charge against school student
- 551.082 Discussing matter that reveals personally identifiable information about public school student
- 551.083 Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Friday, October 7, 2016, at the Webb Consolidated Independent School District Administration

Building, the Bruni Post Office, the Oilton Post Office, the Water District Office Mirando City and EJ Salinas Community Center and Webb CISD website at [webbcisd.org](http://webbcisd.org).

\* Visitors may address the Board of Trustees at this point on the agenda.  
No action can be taken on items placed before the Board at this time.

Webb Consolidated Independent School District

Mr. Beto D. Gonzalez, Superintendent of Schools

\*\*\*The Board has the right to change any Agenda Item from closed to open session or from open to closed session pursuant to Section 551 of the Government Code.

#### DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Sara Garza at (361) 747-5415 ext. 1000, at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the Webb CISD Board Room, 619 Ave. F, Bruni, Texas.

# New Trustee Checklist

## LEGAL REQUIREMENTS FOR THE FIRST YEAR

### As soon as feasible after election

Receive certificate of election prepared by presiding officer in compliance with Texas Election Code section 67.016. See *TASB model policy BBB(LEGAL)*, (EXHIBIT).



Policies adopted by school boards are usually organized by topic into policy manuals maintained by the school district. Your local policy manual contains TASB's (LEGAL) reference policies and board-adopted (LOCAL) policies. Find out more about policies at [tasb.org/services/policy-service/resources.aspx](http://tasb.org/services/policy-service/resources.aspx).

Read and sign Statement of Elected Officer and take oath of office. Tex. Const. art. XVI, section 1. See *TASB model policy BBB(LEGAL)*, (EXHIBIT).

### First week

**File financial disclosure forms as applicable.** These requirements are ongoing and apply to all school officials as defined by state law and district policy.

- You need to file Form CIS (available on the Texas Ethics Commission Website at [www.ethics.state.tx.us/forms/CIS-New-2015.pdf](http://www.ethics.state.tx.us/forms/CIS-New-2015.pdf)) with the district records administrator (often the superintendent's secretary) if: within the last year, you or your first-degree family member have received taxable income of more than \$2,500, or gift(s) with a value of more than \$100, from a school district vendor; or you have a family relationship within the third degree of relation to a school district vendor. See *TASB model policies BBFA(LEGAL)*, (LOCAL), (EXHIBIT).
- If you own, or are a representative of, an entity that does business with the district, you must also complete and file with the district records administrator the vendor's questionnaire form CIQ (available on the Texas Ethics Commission Website at [www.ethics.state.tx.us/forms/CIQ-New-2015.pdf](http://www.ethics.state.tx.us/forms/CIQ-New-2015.pdf)). See *TASB model policy CHE(LEGAL)*.

- Other financial disclosures may be required of trustees in your district by state law or local policy. See TASB model policy BBFA(LOCAL). If you are not sure what laws apply to your district, contact an attorney.

### First two weeks

If desired, complete the form to withhold personal information, such as your home address, phone number, emergency contact information, and family information, from the district's response to a request for public information. See *TASB model policy GBA(LEGAL)*.

Receive introduction to TASB resources and set up your myTASB password at [my.tasb.org](http://my.tasb.org).



Access TASB guidance specific to new board members at Leadership Team Services' New Board Members web page ([tasb.org/services/lts/resources/new\\_members/index.aspx](http://tasb.org/services/lts/resources/new_members/index.aspx)). You can also find free online legal resources on TASB Legal Services' School Law eSource ([schoollawesource.tasb.org](http://schoollawesource.tasb.org)).

### First 60 days

Receive orientation to local district policies and procedures, including, but not limited to, an introduction to the following:

- Current school board policy manual and any operating procedures
- Section B, Local Governance, policies governing board meetings and trustee responsibilities
- Policies DGBA, FNG, and GF governing complaints by employees, students, and the public
- District's budget calendar and process for board adoption of budget and tax rate
- Superintendent evaluation instrument and process





## First 90 days

Attend one to two hours of Open Meetings Act training. Tex. Gov't Code § 551.005. See *TASB model policy BBD (LEGAL)*.

Attend one to two hours of Public Information Act training if required by local policy. Board member training on the Public Information Act is recommended but not required if the district has delegated responsibility for the training to the superintendent or other administrator in policy BBD(LOCAL). Tex. Gov't Code § 552.012. See *TASB model policy BBD(LEGAL), (LOCAL)*.

> TASB Legal Services' Open Government Training Package offers two training DVDs, *An Introduction to the Open Meetings Act* and *An Introduction to the Public Information Act*, which have been approved by the attorney general to satisfy the statutory training requirements. These DVDs and supplementary materials are available for purchase through the TASB Store at [store.tasb.org](http://store.tasb.org).

> TASB Leadership Team Services offers a wealth of useful information on superintendent evaluations, including a guide for new trustees, available at [tasb.org/services/lts/resources/supt\\_eval/index.aspx](http://tasb.org/services/lts/resources/supt_eval/index.aspx).

## First year

Attend three-hour orientation on the Texas Education Code delivered by regional education service center. See *TASB model policy BBD(LEGAL)*.

Participate in team-building session and assessment of continuing education needs with district board of trustees and superintendent. See *TASB model policy BBD (LEGAL)*.

Attend at least 10 hours of additional continuing education, based on assessed needs and state-adopted Framework for School Board Development. See *TASB model policy BBD(LEGAL), (EXHIBIT)*.

> You can find more information about school board trustee training requirements, including a list of approved training providers, on the Texas Education Agency Website at [www.tea.state.tx.us/index4.aspx?id=4327](http://www.tea.state.tx.us/index4.aspx?id=4327).

## Additional Resources

Board development, training, and events  
TASB Leadership Team Services ([LTS.tasb.org](http://LTS.tasb.org), 800.580.8272)

Legal issues and training  
TASB Legal Services' Legal Line (800.580.5345), [legal.tasb.org](http://legal.tasb.org), and TASB School Law eSource ([schoollawesource.tasb.org](http://schoollawesource.tasb.org))

myTASB login  
[my.tasb.org](http://my.tasb.org), 800.580.8272

Policy  
TASB Policy Service ([policy.tasb.org](http://policy.tasb.org), 800.580.7529)

Continuing education credit  
TASB Leadership Team Services ([cec.tasb.org](http://cec.tasb.org), 800.580.8272)

TASB publications and videos  
[store.tasb.org](http://store.tasb.org)

TASB Website  
[tasb.org](http://tasb.org)



Texas Association of School Boards  
P.O. Box 400  
Austin, Texas 78767-0400

[tasb.org](http://tasb.org)